

Elite Filings

Authorization Agreement For Preauthorized Payments

Company Name _____

We hereby authorize Elite Filings. and its agents to initiate debit entries and any necessary adjusting credit entries for the following preauthorized payments to the bank and account named below:

_____ **Tax Deposits** _____ **Filing Service Fees**

Bank Name _____

(Bank must be located in the territorial jurisdiction of the United States)

Routing/Tr. No. _____ **Acct. No.** _____

This authorization is to remain in effect until Elite Filings and the bank have received written notice from us of its termination in such time and manner as to afford Elite Filings and the bank a reasonable opportunity to act on it. Elite Filings is also hereby authorized to investigate our credit worthiness and credit history for purposes of determining the type and manner of services provided to us.

The term “days” used below refers to banking days. Bank holidays must be considered when providing filing information to Elite Filings.

The total amount of the taxes and fees will be debited from your company account on your filing date, If your filing date falls on a weekend, the total amount of fees and taxes will be debited from your company account on the Friday prior to your filing date.

Changes to the above bank accounts must be provided a minimum of 5 banking days in advance. (If your filing schedule date does not allow that, then we will provide you with specific instructions depending on your situation). In some cases, paper checks will be processed while the account change is effected and/or wired funds will be required.

If the tax **total for a check date exceeds \$100,000**, the total amount must be wired to Elite Filings at least one banking day prior to the check date. (If funds are not received, it may delay tax payments causing customer late payment fees from the applicable taxing authority)

We agree to be in compliance with National Automated Clearing House Association (NACHA) operating rules and guidelines.

This agreement may be modified at any time with 30 days written notice by Elite Filings. Continued usage of services constitutes acknowledgement and acceptance of agreement modifications.

I hereby authorize bank debit and credit entries for the indicated services shown above and acknowledge my understanding of the above information.

X _____ **Customer Signature** _____ **Title** ____/____/____ **Date**

For office use only:

Customer ID _____